

Jim Doyle  
Governor

WISCONSIN DEPARTMENT OF  
REGULATION & LICENSING



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**DIETITIANS AFFILIATED CREDENTIALING BOARD MEETING**

**Room 294B, 1400 E. Washington Avenue, Madison**

**Contact: Tom Ryan (608) 266-8098**

**April 12, 2005**

**9:00 A.M.**

**OPEN SESSION - CALL TO ORDER - ROLL CALL**

- A. Approval of Agenda
  - B. Approval of Minutes from October 5, 2004
- Election

Appointment to Panel and Liaison Posts

- Goodwill ambassador
- Screening panel
- Credentialing liaison
- Practice Question liaison

Presentation of stipulations that may be received in the bureau after mailing of the agenda

- C. Administrative Report
  - 2005 Board meeting schedule
  - Board Member Status
  - Budget update
  - Travel policies
  - Hotel policy
- D. Wis. Admin. Code DI 2.04 and 3.01 – filing applications for temporary certificates and examinations
  - Review of Clearinghouse Report
  - Hearing – **9:30 a.m.**

- E. Informational Items

CONVENE TO CLOSED SESSION to deliberate on cases following hearing ( Wis. Stat. § 19.85 (1) (a)), to consider closing disciplinary investigation with administrative warning (Wis. Stat. § 19.85 (1) (b) and Wis. Stat. § 440.205), to consider individual histories or disciplinary data (Wis. Stat. § 19.85 (1) (f)); and to confer with legal counsel (Wis. Stat. § 19.85 (1) (g))

Deliberation of proposed stipulations that may be received in the bureau after mailing of agenda

Consider closing disciplinary investigations with warnings that may be received in the bureau after mailing of agenda

Deliberation of monitoring cases received in the bureau after mailing of agenda

Deliberation of IPP cases received in the bureau after mailing of agenda

Deliberation of proposed decisions that may be received in the bureau after mailing of the agenda

Review of applications received in the bureau after mailing of agenda

Division of Enforcement – meeting with individual board members

Division of Enforcement – case status report

Consulting with legal counsel

Application Issues received in the bureau after mailing of the agenda

Examination Issues received in the bureau after mailing of the agenda

**RECONVENE INTO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION**

Voting on items considered or deliberated on in closed session if voting is appropriate

**ADJOURN**

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MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC UNLESS OTHERWISE NOTED. IF A BOARD ADJOURNS TO CLOSED SESSION, RECONVENES IN OPEN SESSION TO VOTE ON ITEMS

CONSIDERED IN CLOSED SESSION, AND DURING VOTING DETERMINES THAT ADDITIONAL DELIBERATIONS ARE NECESSARY FOR VOTING, THE BOARD MAY ADJOURN TO CLOSED SESSION TO CONTINUE DELIBERATIONS AND THEN RECONVENE INTO OPEN SESSION FOR VOTING.

Meetings and hearings may be cancelled without notice. Times listed for meeting items are approximate and depend on the length of discussion and voting. The board may also consider in closed session, stipulations filed after the printing of this notice. Meetings may be confirmed by a telephone call to the listed contact person. Examinations are open only to authorized candidates. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. All meetings are held at 1400 East Washington Avenue, Madison, Wisconsin, unless otherwise noted. For a complete copy of the board's agenda, contact the board listed above. Interpreters for the hearing impaired provided on request. Contact the Affirmative Action Officer, (608) 266-2112.